

**REQUEST FOR AGENDA PLACEMENT FORM**

AUG 14 2017

Submission Deadline - Tuesday, 12:00 PM before Court Dates

**SUBMITTED BY:** Ralph McBroom

**TODAY'S DATE:** August 4, 2017

**DEPARTMENT:** Purchasing

**DEPARTMENT HEAD:** Ralph McBroom

**REQUESTED AGENDA DATE:** August 14, 2017

**SPECIFIC AGENDA WORDING:** Consider and approve the renewal of RFQ 2015-518 Veterinary Services with Northside Animal Clinic. This is the second renewal of two renewal options.

**PERSON(S) TO PRESENT ITEM:**

Ralph McBroom C.P.M.

**SUPPORT MATERIAL:** (See attached)

**TIME:** 5 min

(Anticipated number of minutes needed to discuss item)

**ACTION ITEM:** X  
**WORKSHOP**

**CONSENT:**  
**EXECUTIVE:**

**STAFF NOTICE:**

**COUNTY ATTORNEY:**

**AUDITOR:**

**PERSONNEL:**

**BUDGET COORDINATOR:**

**IT DEPARTMENT:**

**PURCHASING DEPARTMENT:**

**PUBLIC WORKS:**

**OTHER:**

\*\*\*\*\*This Section to be completed by County Judge's Office\*\*\*\*\*

ASSIGNED AGENDA DATE: \_\_\_\_\_

REQUEST RECEIVED BY COUNTY JUDGE'S OFFICE \_\_\_\_\_

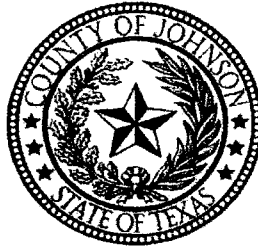
COURT MEMBER APPROVAL \_\_\_\_\_ Date \_\_\_\_\_

County of Johnson, Texas

Approved

Commissioners Court

AUG 14 2017



Ralph McBroom, C.P.M.  
Purchasing Agent  
ramcbroom@johnsoncountytexas.org

Courtnei Bragg  
Assistant Purchasing Agent  
cbragg@johnsoncountytexas.org

July 24, 2017

Northside Animal Clinic  
2420 N. Main  
Cleburne, TX 76031

RE: RFQ 2015-518 Veterinary Services

Dear Ms. Jones,

Johnson County is interested in renewing with your company for another year at the contracted prices. I would ask that you sign below and return to [pur@johnsoncountytexas.org](mailto:pur@johnsoncountytexas.org) as soon as possible.

Thank you for your time and consideration in handling this matter.

Sincerely,

Ralph McBroom C.P.M.  
Johnson County Purchasing Agent

Yes, I wish to renew: *Courtnei Bragg* Date: 7/24/17  
No, I do not want to renew: \_\_\_\_\_ Date: \_\_\_\_\_